

Government of Pakistan
Ministry of Economic Affairs

No. 4(13) SEA/Singapore/2026

Islamabad, February 23, 2026

OFFICE MEMORANDUM

SUBJECT: - **Training Course on "Leadership in Schools", to be conducted in-person in Singapore from 13 to 17 July 2026, under the Singapore Cooperation Programme Training Award (SCPTA).**

The undersigned is directed to inform that the Government of Singapore has invited nominations for the above **Partially Funded** training course. The Government of Singapore will bear local hospitality (accommodation and local transfers), course fees, training allowance and group personal accident/hospitalization insurance. **The cost of round-trip airfare for the participants would be borne by the nominating agency/nominee himself/herself.** The brochure of the subject training course is available at www.ead.gov.pk.

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:-

- Be permanent government employee (BS-17 or above) nominated by the respective Federal Ministry or Provincial Department.
- Mid- to senior-level school administrators and educators involved in leadership roles in school management;
- Proficient in written and spoken English; and
- In good health.

Objective:-

- This course will equip school administrators and leaders with the necessary dispositions and skills to lead schools effectively in an evolving and complex educational landscape. It will cover curriculum and instructional leadership, strategic management, coaching and change management skills.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Ministry latest by **4th May, 2026** positively. Interested officers are requested to apply online at <https://go.gov.sg/leadership-sch> as required by Singapore (Mandatory). **Nomination without online application will not be considered by the host.**

4. Required Documents

1.	Nomination letter in original	01 Copy
2.	Hard Copy of online application form (available in the link provided at Para-03/above)	01 Copy
3.	Filled in Performa for FTC (available at ww.ead.gov.pk)	01 Copy
4.	CNIC & Photograph	01 Copy each
5.	Valid Passport	01 Copy
6.	Surety Bond and Undertaking (Format is available at www.ead.gov.pk)	01 each Original
7.	An Undertaking by the participant to bear Round Trip Airfare	original

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5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

6. Further, it may be apprised that as per direction of Foreign Training Committee (FTC) of Ministry of Economic Affairs, all officers proceeding on foreign trainings have been directed to submit a 1000-word post-visit report upon return. Accordingly, the officers who are nominated may submit a post visit report to sosea@ead.gov.pk upon return.



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All Ministries / Divisions / Departments, Provincial Governments including Governments of Azad Jammu & Kashmir and Gilgit Baltistan